

Bartlett City Board of Education		5020
Descriptor Term: RESIGNATION	Descriptor Code: Personnel	Issue Date: 03/27/2014
	Rescinds:	Revised: 11/19/2015

1 Certified Personnel

2 A teacher shall give the Superintendent notice of resignation at least thirty (30) days before the
3 effective date of the resignation. A tenured teacher who fails to give such notice, in the absence
4 of justifiable extenuating circumstances, shall forfeit all tenure status. The Board may waive the
5 thirty (30) days notice requirement and permit a teacher to resign in good standing.

6 The conditions under which it is permissible to break a contract with the Board are as follows:

- 7 1. The incapacity on the part of the teacher to perform the contract as evidenced by the
8 certified statement of a physician approved by the Board; or
9 2. The release by the Board of the teacher from the contract which the teacher has entered
10 into with the Board.¹

11 Any teacher on leave shall notify the Superintendent in writing at least thirty (30) days prior to the
12 date of return if the teacher does not intend to return to the position from which he/she has taken
13 leave. Failure to render such notice may be considered a breach of contract.²

14 Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint
15 with the Commissioner and request the suspension of a teacher's certificate. After the
16 Commissioner has provided the teacher an opportunity for defense during a hearing, the
17 Commissioner may suspend the certificate for no less than thirty (30) and no more than three
18 hundred sixty-five (365) days.³

19 Classified Personnel

20 While classified personnel are employed at will, meaning that they may terminate their
21 employment with the Bartlett City Board of Education at any time and for any reason, the Board
22 requires classified employees to give their immediate supervisor written notice of their intent to
23 resign their employment at least ten (10) working days in advance of the effective date of their
24 resignation. Any employee who fails to provide the supervisor with his/her requisite notice shall
25 not be eligible for reemployment in the Bartlett City School system; provided, however, that the
26 Superintendent may waive this notice requirement and the disqualification for good cause.

¹ T.C.A. §49-5-508

² T.C.A. §49-5-706

³ T.C.A. §49-5-411