

<b>Bartlett City Board of Education</b>		<b>6004</b>
Descriptor Term: <b>SCHOOL YEAR / SCHOOL CALENDAR</b>	Descriptor Code: <b>Student Services</b>	Issue Date: <b>01/09/2014</b>
	Rescinds:	Revised: <b>07/23/2020</b> <b>06/27/2024</b>

1 Each year, the Board will adopt, upon recommendation by the Superintendent, an official school  
2 calendar for the next school year. The Superintendent shall annually present a calendar for the  
3 regular school year that shall be 200 days and scheduled as follows<sup>1</sup>:

- 4 - A minimum of 180 classroom instruction days;
- 5 - Ten (10) days paid vacation for all certificated personnel;
- 6 - A minimum of five (5) days in-service education for all certificated personnel;
- 7 - One (1) day for teacher-parent conferences; and
- 8 - Four (4) discretionary days

9 The calendar shall make provision for the opening and closing of school, in-service education,  
10 and other discretionary days assigned by the Board during the school year.<sup>2</sup> Each day of in-  
11 service education included in the school calendar shall be equivalent to not less than six (6) hours  
12 of planned activities.<sup>3</sup> Discretionary days may be designated by the Board as student attendance  
13 days, in-service days, or administrative days which may be used by administrators, faculty, and  
14 staff for preparation for commencement of classes, record keeping, grading examinations, parent-  
15 teacher conferences, and other classroom functions.<sup>4</sup> Consideration should be given to  
16 coordinating holidays and fall/spring breaks with other school systems. Before final adoption, the  
17 proposed calendar may be distributed among school employees for suggestions.

18 Upon recommendation of the Superintendent, the calendar may be revised by the Board of  
19 Education due to inclement weather, public health emergency, or other similar considerations.  
20 When schools are closed due to emergencies or unforeseen circumstances, lost instructional time  
21 shall be made up to the required minimum unless otherwise approved by the State Department  
22 of Education.<sup>5</sup>

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<sup>1</sup> T.C.A. §49-6-3004(a)

<sup>2</sup> TRR/MS 0520-1-3-.02

<sup>3</sup> TN Dept. of Education, *Guidelines for Planning Approvable In-Service Education Activities*

<sup>4</sup> T.C.A. §49-6-3004

<sup>5</sup> T.C.A. §49-6-3004(a)(6)